



EAST WEST UNIVERSITY
PROGOTI FOUNDATION FOR EDUCATION AND DEVELOPMENT
PERMANENT SANAD HOLDER
A/2 Jahurul Islam City, Aftabnagar, Dhaka-1212, Bangladesh

Vacancy Announcement

East West University, a leading private university, and an equal opportunity employer invites applications for the following administrative positions:

1. Adviser, Students' Welfare and Head of Career Counseling Center

No. of required candidate: 01

Qualification: Master's degree from a reputable university with no third class/division in any examinations. S/he should have good communication skills in English and Bangla and sound IT knowledge with proficiency in modern computer applications.

Experience: Minimum 15 (fifteen) years' experience in senior level administrative position in Govt./Semi Govt./Private organizations/Universities. Preference will be given to the candidates having experience in soft skills training, student development and career counseling at university level.

Age: Maximum 50 (fifty) years. Age limit may be relaxed in case of exceptionally qualified candidates.

2. Sub-Assistant Engineer (Video & Audio)

No. of required candidate: 01

Qualification: Diploma Engineering in electrical/electronic/computer/mechanical or video and audio from a recognized Polytechnic Institute. Must have in-depth knowledge of sound, video, and lighting equipment and familiarity with computers and IP Networking Systems.

Experience: At least 03 (three) years' experience in working at studio, auditorium, in government/private organization.

Age: Maximum 30 years.

Salary and benefits commensurate with qualification and experience.
Only short-listed candidates will be invited for the next selection process.

Please apply through East West University website link jobs.ewubd.edu or to the Chief of HR & Logistics, East West University, Plot: A/2, Jahurul Islam Avenue, Jahurul Islam City, Aftabnagar, Dhaka-1212.

Application Deadline: 09 May 2024