

# East West University

EWU(RO)17(A)/21-212

21 December 2021

## Notice Online Advising of Courses for Spring Semester 2022 (Except Pharmacy)

Advising of courses for Spring Semester 2022 of EWU will be held using the Online Course Advising System. Students of both **Undergraduate and Graduate Programs (Except Pharmacy)** will take their own courses through online using the link: <https://portal.ewubd.edu> as per the schedule mentioned below:

### Undergraduate Programs

Date	Credits Earned	Time
26 December 2021	125.5 Credits & above	08:00 A.M.- 10:00 A.M.
26 December 2021	120.5-125 Credits	10:15 A.M.- 12:15 P.M
26 December 2021	110.5-120 Credits	12:30 P.M.- 02:30 P.M
26 December 2021	100.5-110 Credits	02:45 P.M - 04:45 P.M
27 December 2021	87.5-100 Credits	08:00 A.M.- 10:00 A.M.
27 December 2021	75.5-87 Credits	10:15 A.M.- 12:15 P.M
27 December 2021	65.5-75 Credits	12:30 P.M.- 02:30 P.M
27 December 2021	55.5 -65 Credits	02:45 P.M - 04:45 P.M
28 December 2021	45.5- 55 Credits	08:00 A.M.- 10:00 A.M.
28 December 2021	35.5-45 Credits	10:15 A.M.- 12:15 P.M
28 December 2021	27.5-35 Credits	12:30 P.M.- 02:30 P.M
28 December 2021	20.5-27 Credits	02:45 P.M - 04:45 P.M
29 December 2021	15.5-20 Credits	08:00 A.M.- 10:00 A.M.
29 December 2021	5.5-15 Credits	10:15 A.M.- 12:15 P.M
29 December 2021	0-5 Credits	12:30 P.M-04:30 P.M

### Graduate Programs

Date	Credits Earned	Time
30 December 2021	21 credits & above	08:00 a.m.-12:00 noon
30 December 2021	0 – 20 credits	12:30 p.m.- 04:30 p.m.

Students are strongly recommended to complete their advising during the above schedule. Please note that students will not get access into the portal for advising of Spring Semester 2022 unless they provide the information related to COVID-19 Vaccination.

For any help regarding advising and other administrative issues students may contact the respective Online Helpdesk (Email Account) which are mentioned below:

s/n	Group name	Email address	Purpose
1	CE Help Desk	<a href="mailto:helpdesk-ce@ewubd.edu">helpdesk-ce@ewubd.edu</a>	For advising/ course related issues
2	CSE Help Desk	<a href="mailto:helpdesk-cse@ewubd.edu">helpdesk-cse@ewubd.edu</a>	For advising/ course related issues
3	BBA Help Desk	<a href="mailto:helpdesk-dba@ewubd.edu">helpdesk-dba@ewubd.edu</a>	For advising/ course related issues
4	DSR Help Desk	<a href="mailto:helpdesk-dsr@ewubd.edu">helpdesk-dsr@ewubd.edu</a>	For advising/ course related issues
5	ECE Help Desk	<a href="mailto:helpdesk-ece@ewubd.edu">helpdesk-ece@ewubd.edu</a>	For advising/ course related issues
6	ECO Help Desk	<a href="mailto:helpdesk-eco@ewubd.edu">helpdesk-eco@ewubd.edu</a>	For advising/ course related issues
7	EEE Help Desk	<a href="mailto:helpdesk-eee@ewubd.edu">helpdesk-eee@ewubd.edu</a>	For advising/ course related issues
8	GEB Help Desk	<a href="mailto:helpdesk-geb@ewubd.edu">helpdesk-geb@ewubd.edu</a>	For advising/ course related issues
9	ENG Help Desk	<a href="mailto:helpdesk-eng@ewubd.edu">helpdesk-eng@ewubd.edu</a>	For advising/ course related issues
10	ISLM Help Desk	<a href="mailto:helpdesk-ism@ewubd.edu">helpdesk-ism@ewubd.edu</a>	For advising/ course related issues
11	Law Help Desk	<a href="mailto:helpdesk-law@ewubd.edu">helpdesk-law@ewubd.edu</a>	For advising/ course related issues
12	MBA Help Desk	<a href="mailto:helpdesk-mba@ewubd.edu">helpdesk-mba@ewubd.edu</a>	For advising/ course related issues
13	MPS Help Desk	<a href="mailto:helpdesk-mps@ewubd.edu">helpdesk-mps@ewubd.edu</a>	For advising/ course related issues
14	PHRM Help Desk	<a href="mailto:helpdesk-phrm@ewubd.edu">helpdesk-phrm@ewubd.edu</a>	For advising/ course related issues
15	SOC Help Desk	<a href="mailto:helpdesk-soc@ewubd.edu">helpdesk-soc@ewubd.edu</a>	For advising/ course related issues
16	Registrar's Office Help Desk	<a href="mailto:helpdesk-regoffice@ewubd.edu">helpdesk-regoffice@ewubd.edu</a>	For registration/ other administrative issues
17	Accounts Help Desk	<a href="mailto:helpdesk-accounts@ewubd.edu">helpdesk-accounts@ewubd.edu</a>	For tuition/ scholarship/ other financial issues
18	ICS Help Desk	<a href="mailto:helpdesk-ics@ewubd.edu">helpdesk-ics@ewubd.edu</a>	For relevant IT issues
19	COE Help Desk	<a href="mailto:helpdesk-coe@ewubd.edu">helpdesk-coe@ewubd.edu</a>	For Certificates/Transcripts/Grade Reports related issues

While sending emails students are advised to mention their name, ID number, mobile number and the problem clearly. Students are also advised to use their University email account for communications with the University.

Students who somehow miss the above schedule or fail to take courses using the Online Advising System may contact the respective advisor from 02-05 January 2022 through respective departmental online helpdesk (email) mentioned above.

With the kind approval of the Vice Chancellor this is for information and necessary action by all concerned.

Mashfiqur Rahman  
Registrar