



## **HSBC Bangladesh Student Work Placement Programme FAQs**

### **What is the programme about?**

The HSBC Bangladesh Student Work Placement is for students looking for work experience with a leading global bank. The placement provides opportunities to gain some hands-on experience over six months, and develop knowledge of banking and financial services.

### **What is the duration of the programme?**

The programme is a 6-month programme, that will run in two cohorts respectively from January to June and June to December every year.

### **Who can apply?**

To be considered for the placement, candidates will:

- Be available to work full-time between January 2022 and June 2022
- Preferably undergraduate students from any degree discipline graduating by December 2021 or completed graduation in June 2021 or later
- Have well-developed communication skills
- Have solid PC skills in MS Word, Excel and PowerPoint
- Have additional PC skills in Excel (Macro), Access and Projects
- Bangladeshi nationals who have the legal right to work in Bangladesh

### **What to expect from the programme?**

Supported by experienced managers, colleagues and a wide network of diverse peers, you'll be encouraged to take on responsibility and bring new ideas to the table. You will be valued as an individual and for the contribution you make.

You can expect practical experience that will complement your academic studies, embedding our values while growing your career. During the placement, you will be challenged to use your talents and academic knowledge to add value to the bank and improve your professional and personal skills.

### **Can you tell us the difference between Local Internship Programme and HSBC Bangladesh Student Work Placement Programme?**

HSBC Student Work Placement Programme is an extensive project/assignment based work plan that helps our students to gain some hands-on experience over six months.

The programme covers university internship requirement of the graduating students plus encourages students to take on responsibility and bring new ideas at work to complete the challenging assignment/project which will be given to the students.



### **What functions can students be placed in?**

Candidates can be placed in any of the functions ranging from Wholesale Banking, Global Markets & Securities Services, Wealth and Personal Banking, Digital Banking Services and Global Functions (Legal, Finance, Communications, Human Resources, Internal Audit, Compliance and Risk).

### **What is the start date of the placement programme?**

Candidates are expected to start from January 2022.

### **Where can we apply for the programme?**

Candidates can apply through the job post on LinkedIn.

### **Can students take classes during the Work Placement tenure?**

The programme is a full-time opportunity and would require students to put in dedicated time for their projects/assignments. Therefore, students must complete all academic requirements before applying for the programme.

### **Where will the placement be based?**

Placements will be based in Bangladesh.

### **What are the daily working hours for the students?**

Our regular business working hours constitutes from **10 AM – 6 PM**. However, we encourage flexible working arrangements to meet the needs and evolving requirements of our business, clients and employees. Candidates can request for flexible working arrangements wherever appropriate, however in alignment with the line manager and post evolution that it does not hamper business needs.

### **Is it a virtual Programme?**

This would be primarily office based. However, you may work remotely depending on the nature of the assignment and also subject to the approval from hiring department.

### **Is it a paid programme?**

Yes, it is a paid programme offering a highly competitive monthly remuneration package.

### **What is the assessment process?**

- **Online Application**
  - o All applicants will have to apply through the job post on LinkedIn detailing out the required information and answering screening questions along with their updated resumes.

- **Initial Shortlisting:**

- HR Resourcing team will run through all the applications and shortlist the application as outlined by the hiring department.

- **Values and other Assessment**

- Screened applicants will then be invited to take a culture-fit test called the “HSBC Values Assessment”.
- Other assessment - online or recorded video test, if require

- **Interview with the Hiring Manager and HR**

- Qualified applicants will be called for an interview, consisting a panel from the hiring manager’s team and the resourcing team. Candidates will be evaluated based on situational and behavioral questions.

## Online Applications

### **Is there any way to edit the application once it has been submitted?**

All job posts are published through LinkedIn and thereby all applications in HSBC Bangladesh are accepted through LinkedIn. As per the platform, once you apply, you cannot withdraw or modify the application submitted through LinkedIn. Therefore, applicants are requested to be mindful when submitting their applications.

### **Will I get a notification upon submitting my application?**

You will receive an automated message on the screen and an email from LinkedIn post your application submission.

### **How long will the application window be open for?**

The application window will remain open for a minimum of 10 working days, however it can be extended based on the volume of applications. Please watch out LinkedIn job advert for last date of submission.

### **Can MBA graduates apply for the programme?**

Unfortunately, No. This is applicable for undergraduate students from any discipline graduating by December 2021 or completed graduation in June 2021 or later.